

**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**May 23, 2018  
10:00 a.m.**

**Fort Vermilion Council Chambers  
Fort Vermilion, AB**

**PRESENT:** Peter F. Braun Reeve  
Lisa Wardley Deputy Reeve  
Jacquie Bateman Councillor  
Cameron Cardinal Councillor  
David Driedger Councillor  
Josh Knelsen Councillor  
Anthony Peters Councillor (left the meeting at 1:37 p.m.)  
Ernest Peters Councillor

**REGRETS:** Eric Jorgensen Councillor  
Walter Sarapuk Councillor

**ADMINISTRATION:** Len Racher Chief Administrative Officer  
Byron Peters Deputy CAO  
David Fehr Director of Operations  
Doug Munn Director of Community Services  
Fred Wiebe Director of Utilities  
Karen Huff Director of Finance  
Carol Gabriel Director of Legislative & Support  
Services/Recording Secretary  
Don Roberts Zama Site Manager  
Grant Smith Agricultural Fieldman  
Chelsea Doi Municipal Intern

**ALSO PRESENT:** Members of the public.

Minutes of the Regular Council meeting for Mackenzie County held on May 23, 2018 in the Council Chambers at the Fort Vermilion County Office.

**CALL TO ORDER: 1. a) Call to Order**

Reeve Braun called the meeting to order at 10:01 am.

**AGENDA: 2. a) Adoption of Agenda**

**MOTION 18-05-361 MOVED** by Deputy Reeve Wardley

\_\_\_\_\_  
\_\_\_\_\_

That the agenda be approved with the following additions:

- 9. c) Hay-Zama Wood Bison
- 9. d) Request to Reduce Taxes
- 9. e) Canada Post

**CARRIED**

**MINUTES FROM  
PREVIOUS MEETING:**

**3. a) Minutes of the May 8, 2018 Regular Council Meeting**

**MOTION 18-05-362**

**MOVED** by Councillor Bateman

That the minutes of the May 8, 2018 Regular Council Meeting be adopted as presented.

**CARRIED**

**MINUTES FROM  
PREVIOUS MEETING:**

**3. b) Business Arising out of the Minutes**

None.

**MOTION 18-05-363**

**MOVED** by Councillor Driedger

That Council move in-camera at 10:04 a.m. to discuss the debriefing of state of local emergency.

**CARRIED**

**MOTION 18-05-364**

**MOVED** by Councillor E. Peters

That Council move out of camera at 10:34 a.m.

**CARRIED**

**COMMUNITY  
SERVICES:**

**11. a) Mackenzie County Wellness Centre – Funding  
Options and Project Outline Report**

**MOTION 18-05-365**

**MOVED** by Deputy Reeve Wardley

That Council support the Wellness Centre Project in principle and that administration be authorized to obtain architectural drawings and cost estimates for the project and bring back to Council for a funding commitment.

\_\_\_\_\_  
\_\_\_\_\_

**CARRIED**

**MOTION 18-05-366**  
Requires 2/3

**MOVED** by Councillor Driedger

That the budget be amended to include \$25,000 for the development of architectural drawings and cost estimates with fifty (50%) percent of the funding coming from the General Capital Reserve and the remaining fifty (50%) percent from the Mackenzie County Wellness Centre Society.

**CARRIED**

**COUNCIL COMMITTEE  
REPORTS:**

**5. a) Council Committee Reports (verbal)**

**MOTION 18-05-367**

**MOVED** by Councillor E. Peters

That the Council Committee reports be received for information.

**CARRIED**

Reeve Braun recessed the meeting at 10:56 a.m. and reconvened the meeting at 11:08 a.m.

**TENDERS:**

**7. a) 2018 Regraveling Program**

Councillor Bateman declared herself in conflict and left her seat at the table at 11:08 a.m.

**MOTION 18-05-368**

**MOVED** by Deputy Reeve Wardley

That the 2018 Regraveling Program Tenders – Envelope #1 be opened.

**CARRIED**

Tenders Received:

Bateman Petroleum	All required documents enclosed.
B. Hinson Contracting	All required documents enclosed.
Knelsen Sand & Gravel	All required documents enclosed.
1203288 AB. Ltd.	All required documents

\_\_\_\_\_  
\_\_\_\_\_

enclosed.

**MOTION 18-05-369**

**MOVED** by Councillor E. Peters

That the 2018 Regraveling Program Tenders - Envelope 2 be opened for the qualified bidders.

**CARRIED**

	Schedule A Assump.	Schedule B Zama	Schedule C LC Area/ Tompkins	Schedule D Watt Mountain	Schedule E Total
Bateman Petroleum	162,750	240,000	86,250 13,150	33,150	519,241
B. Hinson Contracting	162,750	240,000	86,625 13,200	33,000	
Knelsen Sand & Gravel	213,500	216,360	63,750 13,500	34,800	541,910
1203288 AB. Ltd.	157,892	203,604	74,250 12,430	27,690	475,000

**MOTION 18-05-370**

**MOVED** by Councillor Knelsen

That administration review the 2018 Regraveling Program contract tenders and bring back to Council later in the meeting.

**CARRIED**

Councillor Bateman resumed her seat at the table at 11:32 a.m.

**COUNCIL COMMITTEE  
 REPORTS:**

**5. b) Emergency Advisory Committee Meeting Minutes**

**MOTION 18-05-371**

**MOVED** by Councillor A. Peters

That the Emergency Advisory Committee meeting minutes of April 28, May 12, and May 13, 2018 be received for information.

**CARRIED**

**COUNCIL COMMITTEE  
 REPORTS:**

**5. c) Community Services Committee Meeting Minutes**

**MOTION 18-05-372**

**MOVED** by Councillor Knelsen

\_\_\_\_\_  
 \_\_\_\_\_

That the Community Services Committee meeting minutes of May 9, 2018 be received for information.

**CARRIED**

**COUNCIL COMMITTEE  
REPORTS:**

**5. d) Municipal Planning Commission Meeting Minutes**

**MOTION 18-05-373**

**MOVED** by Councillor Driedger

That the Municipal Planning Commission meeting minutes of May 9, 2018 be received for information.

**CARRIED**

**CAO REPORT:**

**6. a) State of Local Emergency Reports**

**MOTION 18-05-374**

**MOVED** by Councillor Cardinal

That the State of Local Emergency Report for the Peace River flooding and the wildfire events be received for information.

**CARRIED**

**PUBLIC HEARINGS:**

**8. a) None**

**ADMINISTRATION:**

**9. a) Bylaw 1095-18 Councillor Code of Conduct**

**MOTION 18-05-375**

**MOVED** by Deputy Reeve Wardley

That Bylaw 1095-18 being the Councillor Code of Conduct Bylaw for Mackenzie County be TABLED to the Committee of the Whole Meeting.

**CARRIED**

**ADMINISTRATION:**

**9. b) Caribou Update (standing item)**

**MOTION 18-05-376**

**MOVED** by Deputy Reeve Wardley

That the caribou update be received for information.

**CARRIED**

**ADMINISTRATION:**

**9. c) Hay-Zama Wood Bison (ADDITION)**

\_\_\_\_\_  
\_\_\_\_\_

**MOTION 18-05-377**  
Requires Unanimous

**MOVED** by Councillor Bateman

That a letter be sent to Alberta Environment & Parks regarding the Hay-Zama Wood Bison reporting system and that the information for the 2018-19 hunting season be shared on the County's social media.

**CARRIED UNANIMOUSLY**

**ADMINISTRATION:**

**9. d) Request to Reduce Taxes (ADDITION)**

**MOTION 18-05-378**  
Requires Unanimous

**MOVED** by Councillor Bateman

That Tax Roll 084425 (Rainbow Lake Campground Association) be waived for 2017 and 2018 taxes and penalties and that administration bring forward options for tax exemption.

**CARRIED UNANIMOUSLY**

Councillor E. Peters stepped out of the meeting at 12:18 p.m.

**MOTION 18-05-379**  
Requires Unanimous

**MOVED** by Councillor Knelsen

That administration research different taxation/assessment options/incentives for developers and bring back to Committee of the Whole for review and discussion.

**CARRIED**

Reeve Braun recessed the meeting at 12:20 p.m. and reconvened the meeting at 1:09 p.m. with all members present.

Councillor Bateman declared herself in conflict and left her seat at the table at 1:09 p.m.

**MOTION 18-05-380**

**MOVED** by Councillor Driedger

That the 2018 Regraveling Program contract be awarded to the lowest qualified bidder per schedule, while staying within budget.

**CARRIED**

Councillor Bateman resumed her seat at the table at 1:15 p.m.

**ADMINISTRATION:**

**9. e) Canada Post (ADDITION)**

\_\_\_\_\_  
\_\_\_\_\_

**MOTION 18-05-381**  
Requires Unanimous

**MOVED** by Councillor Driedger

That a letter be sent to Canada Post regarding the traffic and parking concerns with the proposed location and the public consultation process for the La Crete post office.

**CARRIED UNANIMOUSLY**

**AGRICULTURE  
SERVICES:**

**10. a) None**

**COMMUNITY  
SERVICES:**

**11. b) La Crete Recreation Board – Request for Assistance  
with Utility Costs**

**MOTION 18-05-382**  
Requires 2/3

**MOVED** by Deputy Reeve Wardley

That the request by the La Crete Recreation Board to cover the utility costs for the La Crete splash park and ball diamonds be approved.

**CARRIED**

Councillor A. Peters left the meeting at 1:37 p.m.

**FINANCE:**

**12. a) Financial Reports – January 1, 2018 to April 30,  
2018**

**MOTION 18-05-383**

**MOVED** by Councillor Cardinal

That the financial reports for the period of January 1, 2018 to April 30, 2018 be received for information.

**CARRIED**

**FINANCE:**

**12. b) Northwest Species at Risk Committee Financial  
Information**

**MOTION 18-05-384**

**MOVED** by Councillor Knelsen

That the Northwest Species at Risk Committee financial information be received for information and that administration work with the Town of High Level administration to review finances to date.

**CARRIED**

\_\_\_\_\_  
\_\_\_\_\_

**DELEGATIONS:**

**4. a) Henry Martens (2013 Overland Flooding Invoice dated February 4, 2014)**

**MOTION 18-05-385**

Requires 2/3

**MOVED** by Councillor Knelsen

That Mr. Henry Martens be advised that Mackenzie County will not be paying the invoice received from him as a result of the 2013 overland flooding and that Mackenzie County's Invoice #13947 be written off.

**CARRIED**

**OPERATIONS:**

**13. a) Bylaw 1100-18 – School Zones and Other Speed Zones**

**MOTION 18-05-386**

**MOVED** by Councillor Driedger

That first reading be given to Bylaw 1100-18, being the School Zones and Other Speed Zones Bylaw as AMENDED.

**CARRIED**

Reeve Braun recessed the meeting at 2:20 p.m. and reconvened the meeting at 2:43 p.m. with all members present with the exception of Councillor E. Peters.

**OPERATIONS:**

**13. b) Intersection at Range Road 154 and Township Road 1060**

Councillor E. Peters rejoined the meeting at 2:46 p.m.

**MOTION 18-05-387**

**MOVED** by Councillor Driedger

That the School Zones and Other Speed Zones bylaw be amended to include the following:

Rural Speed Limits

That a maximum speed limit of 50 kilometers per hour be established 100 meters on each side of the east and west side of the intersection located on Township Road 1060 at Range Road 154.

**CARRIED**

\_\_\_\_\_  
\_\_\_\_\_



**MOTION 18-05-388**

**MOVED** by Deputy Reeve Wardley

That second reading be given to Bylaw 1100-18, being the School Zones and Other Speed Zones Bylaw as AMENDED.

**CARRIED**

**MOTION 18-05-389**

Requires Unanimous

**MOVED** by Councillor Cardinal

That consideration be given to go to third reading of Bylaw 1100-18, being the School Zones and Other Speed Zones Bylaw at this meeting.

**CARRIED UNANIMOUSLY**

**MOTION 18-05-390**

**MOVED** by Councillor Driedger

That third reading be given to Bylaw 1100-18, being the School Zones and Other Speed Zones Bylaw.

**CARRIED**

**OPERATIONS:**

**13. c) Calcium Chloride Dust Control – Product, Cost and Locations**

**MOTION 18-05-391**

**MOVED** by Deputy Reeve Wardley

That administration be authorized to accept the three year proposal from Tiger Calcium, for Calcium Chloride product, as it has been a proven product and the application process is measurable.

**CARRIED**

**MOTION 18-05-392**

**MOVED** by Councillor Bateman

That the dust control maps and summary be approved as amended.

**CARRIED**

**OPERATIONS:**

**13. d) Oil Dust Control Quote**

**MOTION 18-05-393**

**MOVED** by Councillor Knelsen

That the quote from Sands Dust Control for the supply of oil

\_\_\_\_\_  
\_\_\_\_\_

dust control be accepted.

**CARRIED**

**OPERATIONS:**

**13. e) La Crete Airport – Grand Re-Opening**

**MOTION 18-05-394**

**MOVED** by Councillor Driedger

That the La Crete airport grand re-opening be received for information.

**CARRIED**

**PLANNING &  
DEVELOPMENT:**

**14. a) Bylaw 1101-18 Purchase of Government Road  
Allowance South of Lot 1, Block 1, Plan 112 5121**

**MOTION 18-05-395**

**MOVED** by Deputy Reeve Wardley

That first reading be given to Bylaw 1101-18 being a partial road closure bylaw, should Council be in agreement to sell the government road allowance, for the purpose of it all being consolidated with Lot 1, Block 1, Plan 112 5121.

**CARRIED**

**PLANNING &  
DEVELOPMENT:**

**14. b) Bylaw 1102-18 Partial Road Closure South of SE 15  
104-18-W5M**

**MOTION 18-05-396**

**MOVED** by Councillor Bateman

That first reading be given to Bylaw 1102-18 being a partial road closure bylaw, should Council be in agreement to sell the road allowance, for the purpose of it all being consolidated with SE 15-104-18-W5M, subject to public hearing input.

**CARRIED**

**PLANNING &  
DEVELOPMENT:**

**14. c) Bylaw 1103-18 Purchase of Government Road  
Allowance South of SW 14-104-18-W5M**

**MOTION 18-05-397**

**MOVED** by Councillor Knelsen

That first reading be given to Bylaw 1103-18 being a partial road closure bylaw, should Council be in agreement to sell Part of the road allowance, for the purpose of it all being consolidated with SW 14-104-18-W5M.

\_\_\_\_\_  
\_\_\_\_\_

**CARRIED**

**UTILITIES:**

**15. a) Rural Potable Water Project**

**MOTION 18-05-398**  
Requires 2/3

**MOVED** by Deputy Reeve Wardley

That the budget be amended to include an additional \$30,200 for the Rural Potable Water Infrastructure Project with funds coming from the Rural Water Reserve.

**CARRIED**

**UTILITIES:**

**15. b) Zama Sewage Forcemain Grant Application**

**MOTION 18-05-399**  
Requires 2/3

**MOVED** by Councillor E. Peters

That the County apply for funding under the Green Infrastructure Projects Grant and the Alberta Municipal Water and Wastewater Partnership Grant for the Zama Sewage Forcemain project.

**CARRIED**

**INFORMATION/  
CORRESPONDENCE:**

**16. a) Information/Correspondence**

**MOTION 18-05-400**

**MOVED** by Councillor Knelsen

That the information/correspondence items be accepted for information purposes.

**CARRIED**

Reeve Braun recessed the meeting at 3:44 p.m. and reconvened the meeting at 3:55 p.m.

**IN-CAMERA SESSION:**

**17. In-Camera Session**

**MOTION 18-05-401**

**MOVED** by Councillor E. Peters

That Council move in-camera at 3:55 p.m. to discuss the following:

Request to Use Mackenzie County Raw Waterline for Irrigation Purposes (*FOIP, Div. 2, Part 1, s. 16*)  
Organizational Chart (*FOIP, Div. 2, Part 1, s. 24*)

\_\_\_\_\_  
\_\_\_\_\_

Debriefing of State of Local Emergencies (*FOIP, Div. 2,  
Part 1, s. 24*)

**CARRIED**

All Councillors and Administration were present during the in-camera discussion. (*MGA Section 602.08(1)(6)*)

**MOTION 18-05-402**

**MOVED** by Councillor Driedger

That Council move out of camera at 4:24 p.m.

**CARRIED**

**IN-CAMERA SESSION:**

**17. a) Request to Use Mackenzie County Raw Waterline for Irrigation Purposes**

**MOTION 18-05-403**

**MOVED** by Councillor Cardinal

That the request to use Mackenzie County abandoned raw waterline from Atlas for irrigation purposes be approved in principle.

**CARRIED**

**IN-CAMERA SESSION:**

**17. b) Organizational Chart**

**MOTION 18-05-404**

**MOVED** by Councillor Driedger

That the organizational chart be approved as presented.

**CARRIED**

**IN-CAMERA SESSION:**

**17. c) Debriefing of State of Local Emergencies**

**MOTION 18-05-405**

**MOVED** by Councillor Knelsen

That the debriefing of the state of local emergencies be TABLED to next council meeting.

**CARRIED**

**NOTICE OF MOTION:**

**18. a) None**

**NEXT MEETING DATE:**

**19. a) Next Meeting Dates**

\_\_\_\_\_  
\_\_\_\_\_

Regular Council Meeting  
June 12, 2018  
10:00 a.m.  
Fort Vermilion Council Chambers

Committee of the Whole Meeting  
June 26, 2018  
10:00 a.m.  
Fort Vermilion Council Chambers

Regular Council Meeting  
June 27, 2018  
10:00 a.m.  
Fort Vermilion Council Chambers

**ADJOURNMENT:**                    **20. a) Adjournment**

**MOTION 18-05-406**                **MOVED** by Councillor Driedger

That the Council meeting be adjourned at 4:26 p.m.

**CARRIED**

These minutes were approved by Council on June 12, 2018.

(original signed)

\_\_\_\_\_  
Peter F. Braun  
Reeve

(original signed)

\_\_\_\_\_  
Len Racher  
Chief Administrative Officer

\_\_\_\_\_  
\_\_\_\_\_